



VILLAGE OF KEY BISCAINE

Department of Building, Zoning and Planning



Village Council
Mayra P. Lindsay, *Mayor*
Franklin H. Caplan, *Vice Mayor*
Luis F. de La Cruz
Theodore Holloway
Michael E. Kelly
Edward London
James Taintor

Director
Jud Kurlancheck, AICP

Chief Building Official
Eugenio M. Santiago, P.E., CFM

MONTHLY REPORT SUMMARY FOR MAY 2015

A. CUSTOMER SERVICE

Total number of BZP Customers for May 2015 was 1,315 for an average of 87.7 per day, compared to a general monthly average of 69.3 per day, 26.6% higher than the monthly average. 13,457 customers have been assisted by staff in the past 12 months.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

May 2015...\$258,614.35*	May 2014...\$202,995.30	May 2013...\$247,301.90
May 2012...\$97,497.44	May 2011...\$149,229.17	

Summary: Total Department Revenue for May 2015 was the highest of any May for the past five years, 35.3% higher than the five year average of \$191,127.63.

*Includes \$104,338.44 in Building Permit fees for 350 Ocean Drive.

BUILDING PERMIT REVENUE

May 2015...\$250,417.44*	May 2014...\$190,833.15	May 2013...\$222,388.85
May 2012...\$98,054.26	May 2011...\$131,805.90	

Summary: Building Permit Revenue for May 2015 was the highest of any May for the past five years, 40.1% lower than the five year average of \$178,699.92.

*Includes \$104,338.44 in Building Permit fees for 350 Ocean Drive.

C. DEPARTMENT ACTIVITY

PERMIT & INSPECTION DATA

May 2015 Building Permits totaled 293, 7.2% lower than the 12-month average of 315.7. Inspections totaled 997, 12.3% lower than the 12-month average of 1,136.5. Demolition Permits totaled 1 in May 2015 compared to 1 in May 2014. 0 Tree Removal Permits were issued in May 2015. 61 Single Family Residences were in the construction process (permitted and not yet in receipt of a Certificate of Occupancy), and 0 Building Permits were issued for new Single Family Residential construction.

OPEN PERMIT AND LIEN SEARCHES, CONCURRENCY REVIEWS AND SPECIAL EVENT PERMITS

May 2015 Open Permit and Lien Searches totaled 54, 9.8% higher than the 12-month average. Special Event Permits totaled 2, lower than the monthly average by 2.4 or 54.5%.

LOCAL BUSINESS TAX RECEIPTS

May 2015...12 receipts issued

May 2013...8 receipts issued

May 2011...40 receipts issued

May 2014...12 receipts issued

May 2012...13 receipts issued

Summary: Total Business Tax Receipts for May 2015 were tied for the third highest of any May for the past five years, 29.4% lower than the five year average of 17.

D. CODE ENFORCEMENT

May 2015...50 complaints resolved

May 2013...42 complaints resolved

May 2011...53 complaints resolved

May 2014...24 complaints resolved

May 2012...198 complaints resolved

Summary: Total Code Enforcement complaints resolved for May 2015 were the third highest of any May for the past five years, 31.9% lower than the five year average of 73.4. Special Master heard 0 cases in May 2015 as compared to 5 cases in May 2014.



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DATE: June 16, 2015

TO: John C. Gilbert, Village Manager

FROM: Jud Kurlancheek, AICP, Director

RE: Monthly Report - May 2015

Director

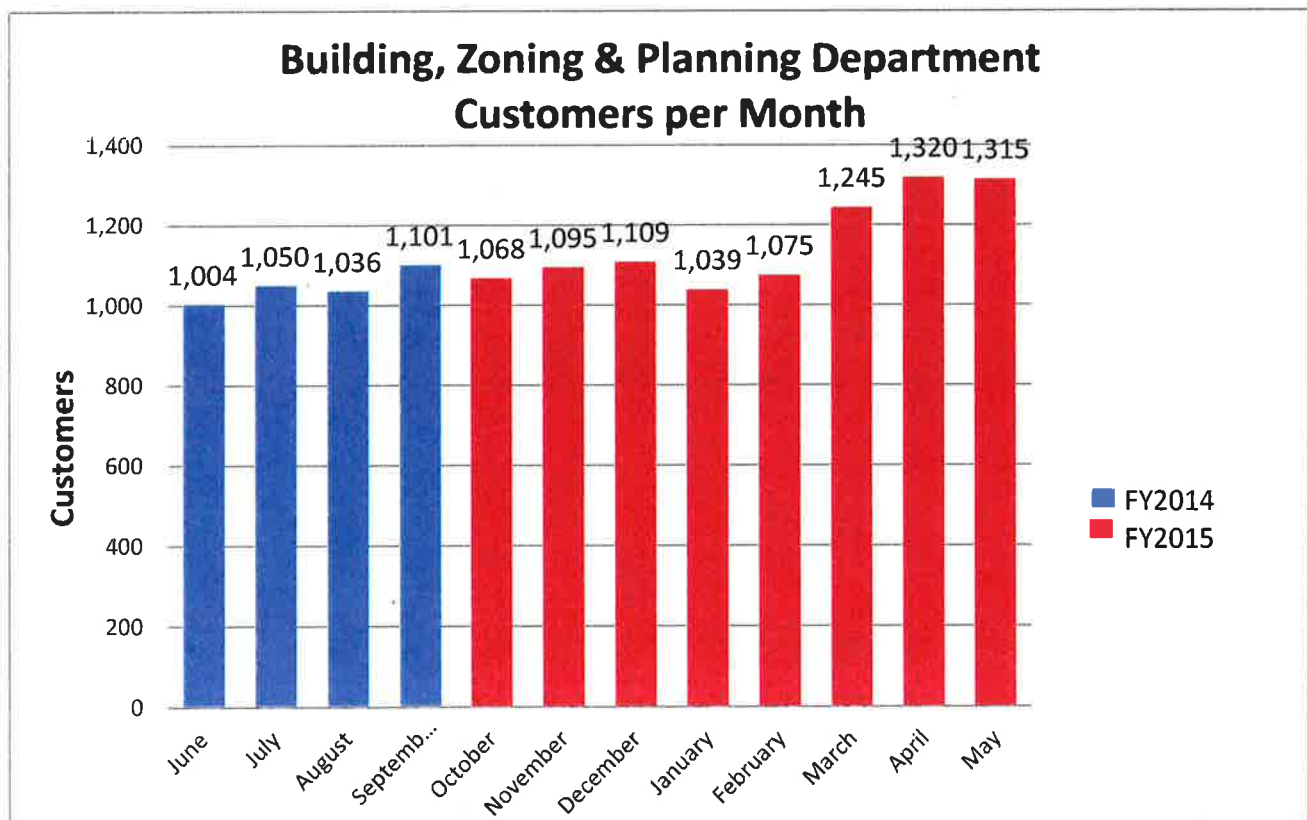
Jud Kurlancheek, AICP

Chief Building Official

Eugenio M. Santiago, P.E., CFM

I. Building, Zoning, & Planning Department

A. CUSTOMER SERVICE



In May 2015, 1,315 customers visited the BZP Department for an average of 87.7 per day.

During the past 12 months, an average of 1,121.4 customers per month visited the Building, Zoning & Planning Department. The average customer count per day over the 12 month period has been 69.3. 13,457 customers have been assisted by staff in the past year.

B. BUILDING, ZONING & PLANNING DEPARTMENT REVENUE

The May 1 - 30, 2015, Building Department revenue is reported below. The following figures reflect income deposited by the Department and may not reflect all income posted for the month, subject to final reconciliation by the Village of Key Biscayne Finance Department.

Building Division:

\$ 247,424.38	Building Permit Fees (Includes \$104,338.44 in Building Permit fees for 350 Ocean Drive)
\$ -	Certificates Of Completion & Occupancy
\$ 2,695.00	Lien Letters & Research Fees
<u>\$ 2,250.90</u>	Building Code Violation Fines
\$ 252,370.28	

Planning Division & Zoning Division:

\$ 2,993.06	Zoning & Site Plan Review Fees
\$ -	Zoning Code Violation Fines
<u>\$ 1,398.50</u>	Planning & Zoning Hearing Fees
\$ 4,391.56	

Local Business Tax Receipts & Certificates of Use:

\$ 1,852.51	
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Property Maintenance Violations Fines:

\$ -	
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\$ 258,614.35	Total Department Fees Collected
<u>\$ 1,079.70</u>	County Business Tax Receipt Fees Collected
\$ 259,694.05	Total Fees Collected

FY15 Revenue	\$2,020,387.51
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**C. BUILDING PERMIT RECAPITULATION (INCLUDING ZONING & SITE PLAN
PROCESS FEES ASSOCIATED WITH BUILDING PERMITS)**

May 2015:	293	Building Permits Issued
	\$ 250,417.44	Total Building & Zoning Permit Fees

May 2014:	285	Building Permits Issued
	\$ 190,833.15	Total Building & Zoning Permit Fees

May 2013:	392	Building Permits Issued
	\$ 222,388.85	Total Building & Zoning Permit Fees

May 2012:	325	Building Permits Issued
	\$ 98,054.26	Total Building & Zoning Permit Fees

May 2011:	313	Building Permits Issued
	\$ 131,805.90	Total Building & Zoning Permit Fees

Fiscal Year:

2015 Year to Date:	2,432	Building Permits Issued
	\$ 1,880,496.11	Total Fees

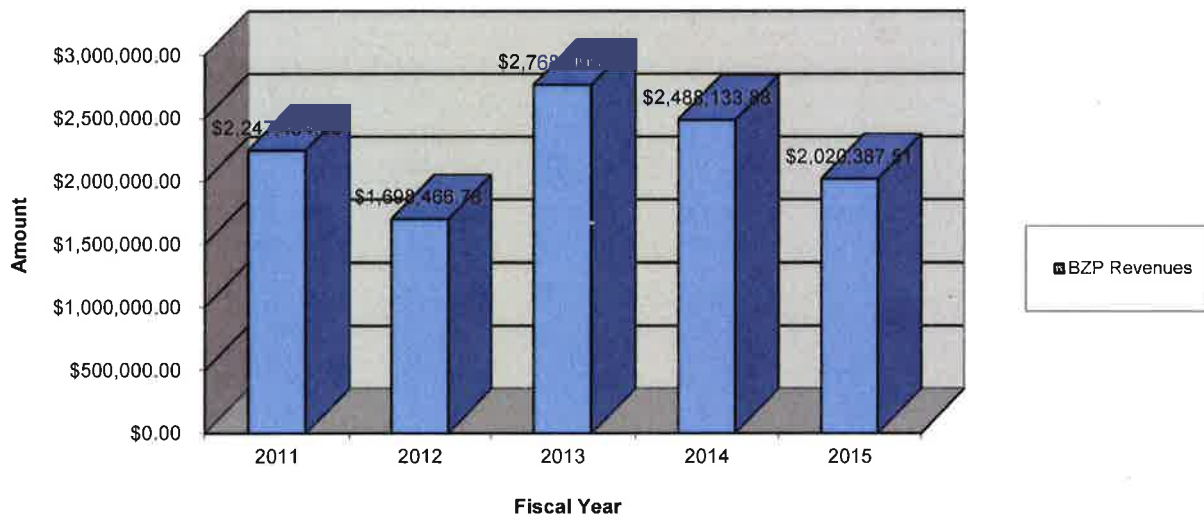
2014 Year to Date:	2,520	Building Permits Issued
	\$ 1,378,343.03	Total Fees

2013 Year to Date:	2,574	Building Permits Issued
	\$ 1,726,301.39	Total Fees

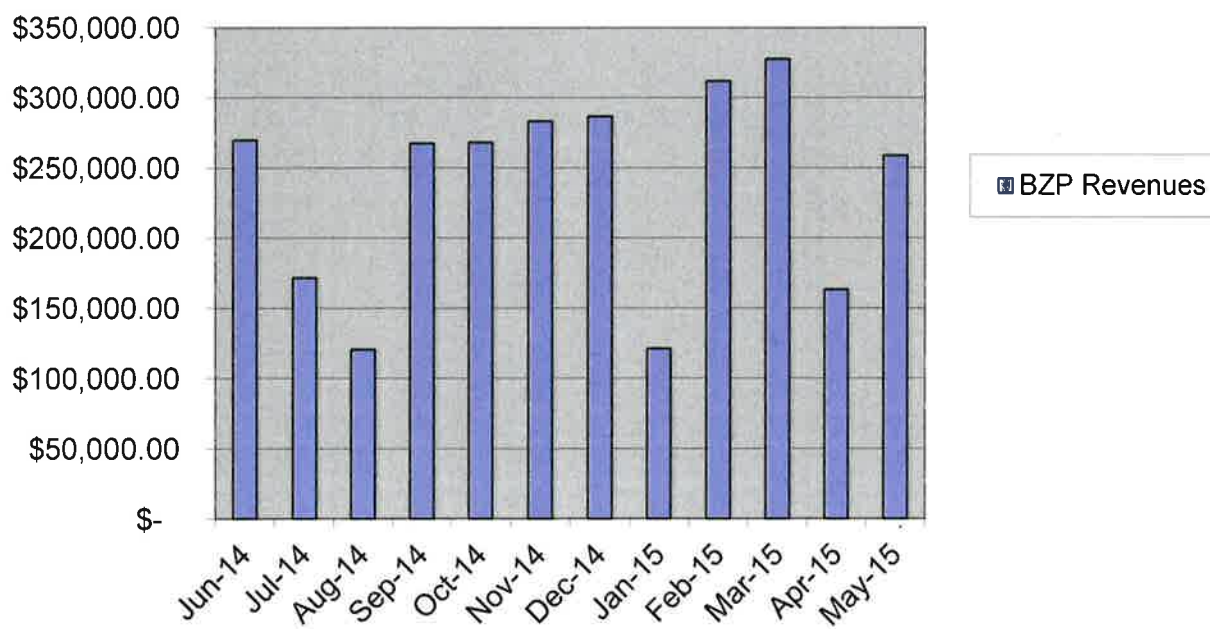
2012 Year to Date:	2,134	Building Permits Issued
	\$ 948,940.46	Total Fees

2011 Year to Date:	2,482	Building Permits Issued
	\$ 1,329,126.90	Total Fees

Building, Zoning, and Planning Revenues - Past Fiscal Years vs. Current FYTD



Monthly BZP Revenues



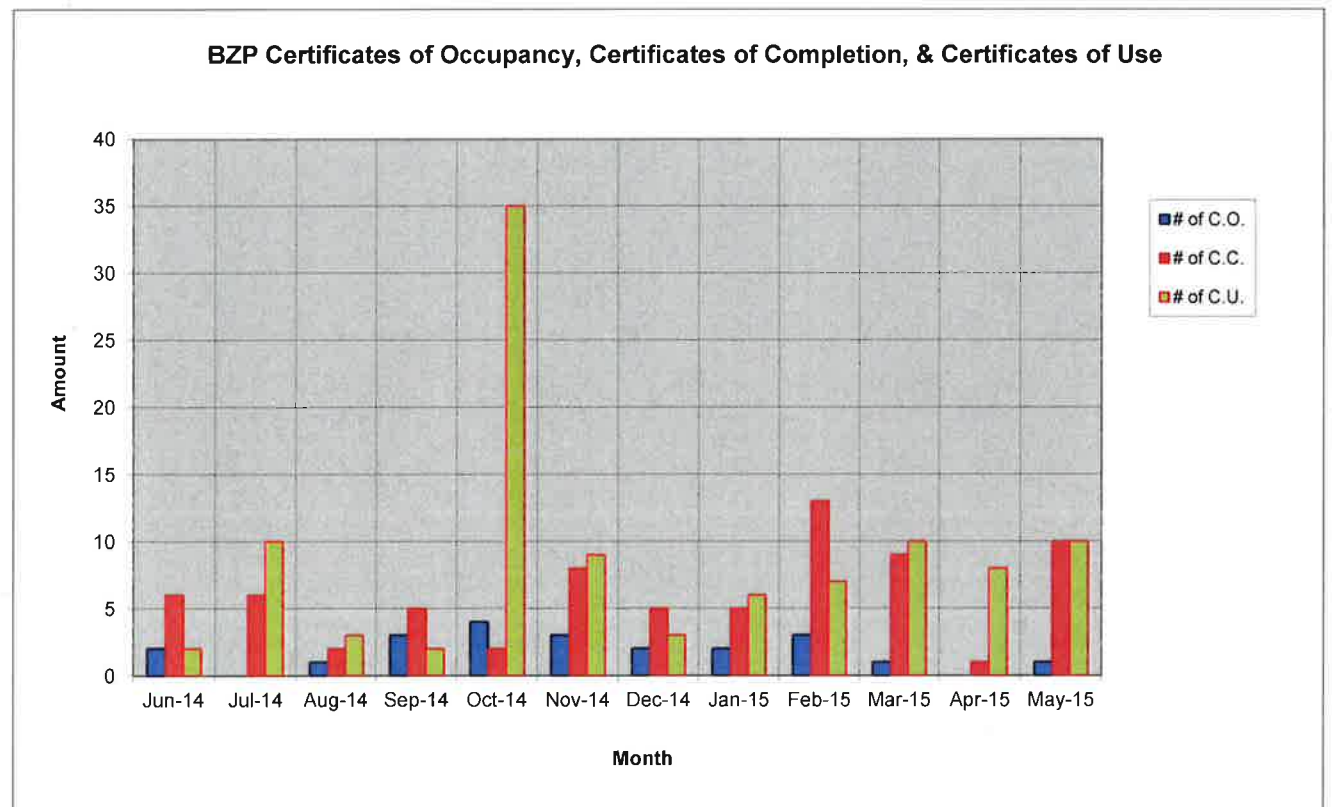
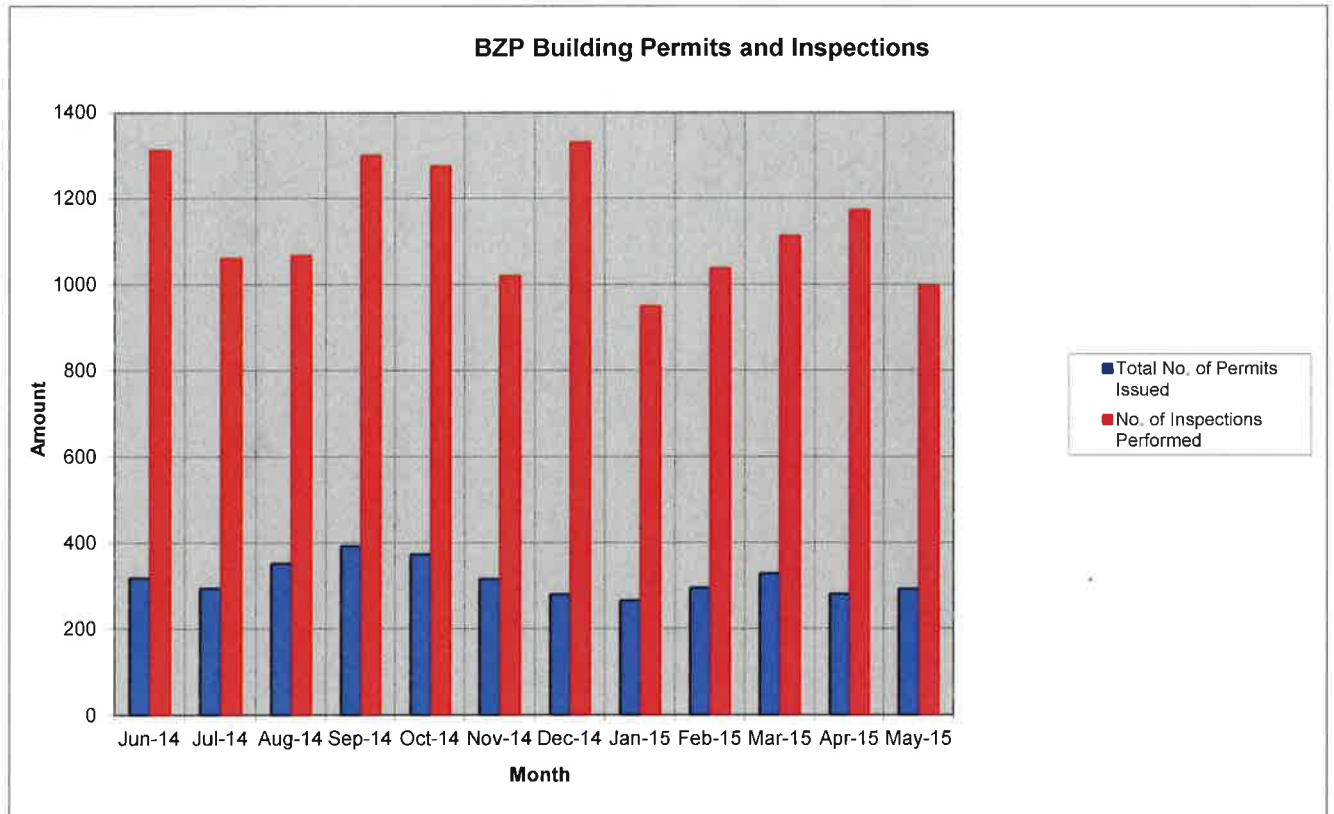
D. SUMMARY OF BUILDING DEPARTMENT ACTIVITY

87.7 Building, Zoning & Planning customers per day (1,315 customers, 15 days)
 293 Building Permits Issued (0 were issued for new Single Family Residential)
 61 New Single Family Residences -
 (Permitted but not yet having Certificates of Occupancy)
 1 Demolition Permits Issued
 0 Tree Removal Permits Issued
 997 Inspections Performed
 1 Certificates of Occupancy Issued
 10 Certificates of Completion Issued
 10 Certificates of Use
 12 Business Tax Receipts (8 new, 4 re-newed, 7 closed)
 54 Research & Lien Letters
 2 Special Event Permits

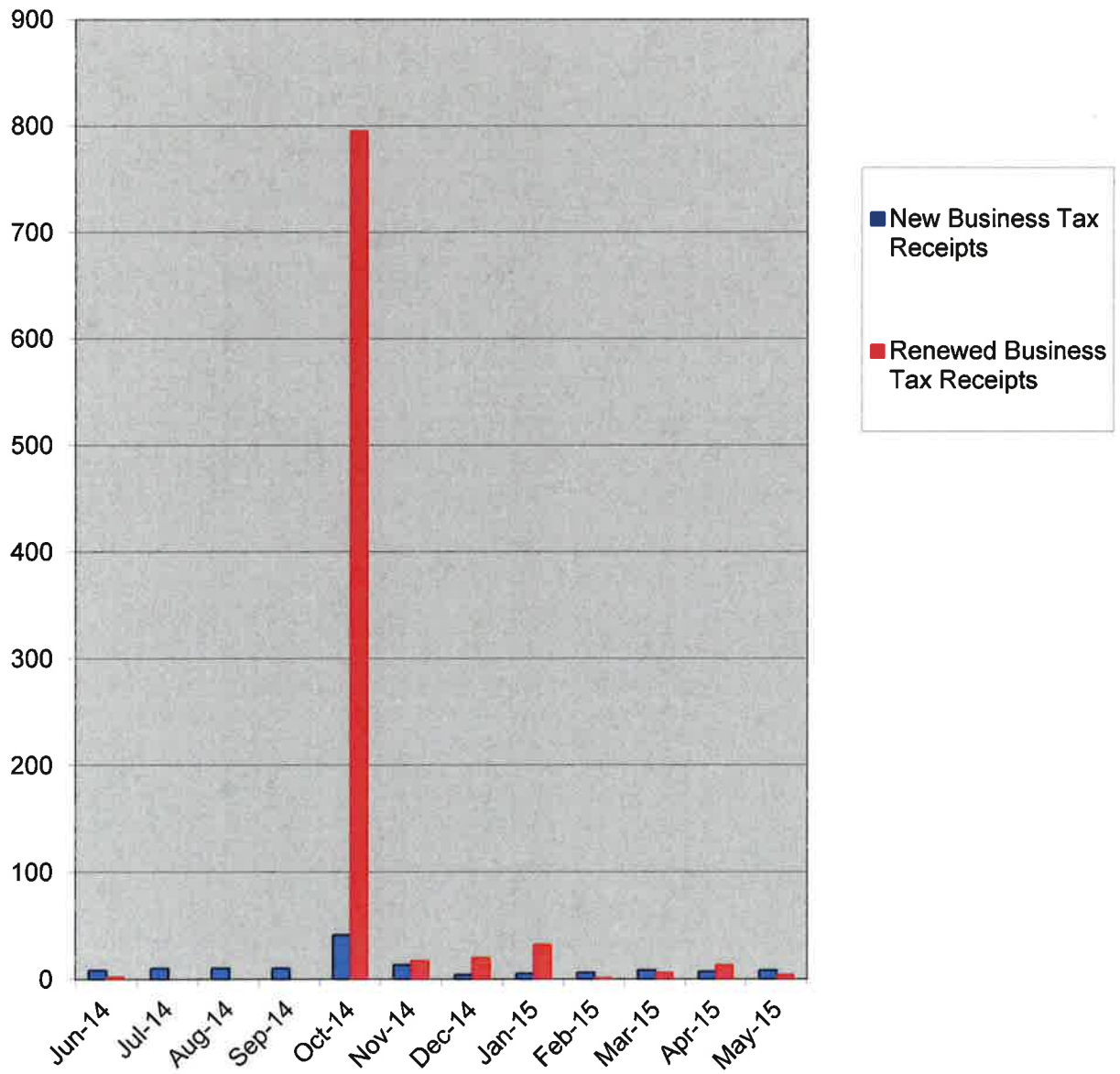
Permit Data

	Total Number	Number of	Number of	Number of	Number of	Number of
	of Permits	Inspections	C.O.'s Issued	C.C.'s Issued	C.U.'s Issued	Business Tax
	Issued	Performed				Receipts Issued
Jun-14	318	1,312	2	6	2	10
Jul-14	294	1,061	0	6	10	10
Aug-14	352	1,068	1	2	3	10
Sep-14	392	1,300	3	5	2	10
Oct-14	373	1,275	4	2	35	836
Nov-14	316	1,020	3	8	9	30
Dec-14	280	1,331	2	5	3	24
Jan-15	266	950	2	5	6	37
Feb-15	295	1,038	3	13	7	7
Mar-15	328	1,113	1	9	10	14
Apr-15	281	1,173	0	1	8	20
May-15	293	997	1	10	10	12
Monthly Average	315.7	1,136.5	1.8	6.0	8.8	85.0
12 Month Total	3,788	13,638	22	72	105	1,020
FYTD	2,432	8,897	16	53	88	980

C.O. = Certificate of Occupancy, C.C. = Certificate of Completion, C.U. = Certificate of Use



Business Tax Receipts Issued

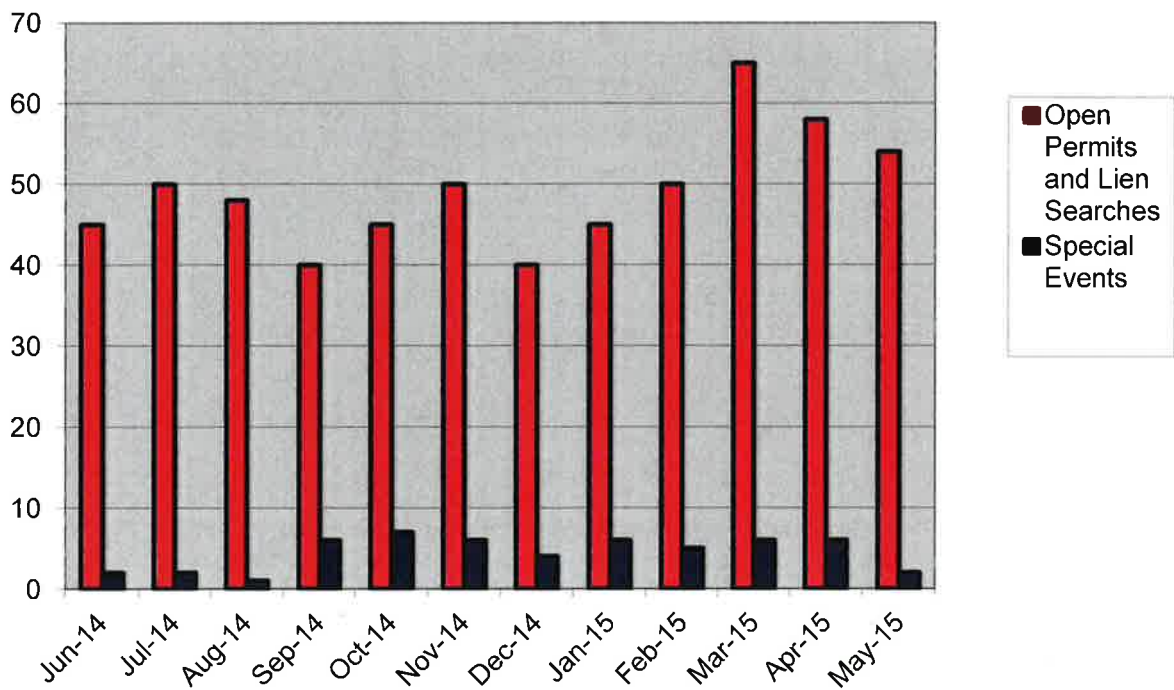


NOTE: October is the renewal month for Business Tax Receipts

Open Permit and Lien Searches, Special Event Permits

	Number of Open Permit and Lien Searches	Number of Special Event Permits
Jun-14	45	2
Jul-14	50	2
Aug-14	48	1
Sep-14	40	6
Oct-14	45	7
Nov-14	50	6
Dec-14	40	4
Jan-15	45	6
Feb-15	50	5
Mar-15	65	6
Apr-15	58	6
May-15	54	2
Monthly Average	49.2	4.4
12 Month Total	590	53
FYTD	407	42

Open Permits/Lien Searches and Special Event Permits



E. Code Enforcement Violations

Total Code Enforcement Inspections Conducted

315

The following is a summary of the events that followed:

- 18 Complaints Received
- 41 Open Cases
- 50 Closed Cases
- 59 Warning of Violation Notices Issued
- *11 Civil Violation Notices Issued
- *10 Stop Work Orders Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard Before Special Masters Hearing

* High volume of CVN and Stop Work Orders due to Worker's Compensation Compliance Sweep

Business Tax Receipts (Occupational Liscences)

1090 Total Business Tax Receipts

The following is a summary of the activities that followed:

- 998 Business Tax Receipts Issued (8 New, 4 Re-newed, 7 closed)
- 14 Business Tax Receipts Outstanding
- 0 Civil Warning Notices Issued
- 1 Civil Violation Notices Issued
- 0 Notice to Appear Before the Special Master Issued
- 0 Cases Heard at Special Masters Hearing
- 0 Certificate of Use Inspections
- 10 Certificate of Use

Building, Zoning & Planning Monthly Report

June 16, 2015

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CODE ENFORCEMENT ACTIVITY

	Complaints	Open Cases	Closed Cases	Warning Violation Notices Issued	Civil Violation Notices Issued	Stop Work Orders Issued	Notice to Appear Before the Special Master Issued	Cases Heard Before Special Magistrate
Jun-14	27	35	27	30	2	1	0	0
Jul-14	35	31	22	41	1	1	6	0
Aug-14	31	22	15	45	1	1	4	6
Sep-14	40	35	20	50	2	0	0	4
Oct-14	18	23	20	45	3	3	1	0
Nov-14	15	25	22	40	2	2	0	0
Dec-14	25	19	20	41	3	3	4	0
Jan-15	37	26	24	39	2	2	0	0
Feb-15	21	20	18	37	2	2	2	0
Mar-15	23	19	21	45	1	1	0	0
Apr-15	18	41	50	59	11	10	0	0
May-15	19	32	29	57	2	2	0	0
Monthly Average	25.8	27.3	24.0	44.1	2.7	2.3	1.4	0.8
12 Month Total	309	328	288	529	32	28	17	10
FYTD	176	205	204	363	26	25	7	0

